



# **FORWARD PLAN**

**30 September 2024 - 30 September 2025**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:** 23/09/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Response to consultation on the National Planning Policy Framework

**Description:** Purpose of the Report: This report will present the Council's proposed response to the Government's consultation on proposed modifications to the National Planning Policy Framework.

The new Government are currently consulting on proposed modifications to the NPPF to align the national planning approach with their objectives to achieve sustainable growth in our planning system. They are also seeking views on a series of wider policy proposals in relation to increasing planning fees, local plan intervention criteria and appropriate thresholds for certain Nationally Significant Infrastructure Projects. As part of this, there are a series of questions and methodology changes for which they are asking for comments. Consultation closes on 24th September 2024 and is open for comment from any interested party.

Executive Member will be asked to: Approve the proposed response to the NPPF consultation.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Interim Director of City Development

**Contact Details:** Alison Cooke, Head of Strategic Planning Policy

Alison.Cooke2@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Technical officers from around the Council are feeding into the response.

Local Plan Working Group on 10 September will receive a verbal update regarding the NPPF consultation and discussion with Members will inform the draft proposed response.

Link to Government consultation documents online:

<https://www.gov.uk/government/consultations/proposed-reforms->

to-the-national-planning-policy-framework-and-other-changes-to-  
the-planning-system

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

04/11/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Economy and Culture

**Meeting Date:** 24/09/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Acomb Front Street – Phase 2 Design and Costings

**Description:** Purpose of the Report:  
In October 2023, Executive agreed that £570,000 of UK Shared Prosperity Fund monies (UKSPF) be allocated to the development and implementation of the Acomb Front Street Phase 2 Project, including further engagement with residents and businesses.  
In February 2024, the Executive Member for Economy & Transport approved the content of a programme of open public engagement, to seek feedback on costed designs and ideas for the Phase 2 scheme.  
In July 2024, Executive will be provided with feedback from the public engagement exercise and recommended to approve the high level principles and practical next steps for the project, alongside agreeing that a public decision on the final scheme design and costings will be delegated to the Executive Member for Economy & Culture.  
Subject to the necessary delegation approvals at the July Executive meeting, the purpose of this report will be to recommend the final costed designs for Acomb Phase 2 and seek the necessary approvals from the Executive Member to proceed with implementation of the scheme.

Executive will be asked to

- Approve the implementation of the final costed scheme design for Acomb Front Street Phase 2

**Wards Affected:** Acomb Ward; Holgate Ward; Westfield Ward

**Report Writer:** **Deadline for Report:**  
**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:** Corporate Director of Place  
**Contact Details:** Kathryn Daly

kathryn.daly@york.gov.uk

**Implications**

**Level of Risk:** **Reason Key:**

**Making Representations:**



**Process:**

The Acomb Front Street Phase 2 public engagement commenced on 26 February 2024 and ran to 24 March 2024. The purpose of the open public engagement work was to test the ideas set out in the Phase 2 project scope and determine the community priorities in the context of the cost and desirability. Learnings from the previous community consultation (Future of Acomb Front Street Study 2021) and community petition July 2023 were also carried forward.

The public engagement sought feedback on :-

- enhancing the area through better placemaking, creating a more people friendly space and reducing the number of bollards
- creating a more accessible destination, with wider, more generous pedestrian crossing points, new accessible toilet facilities and improved blue badge parking
- extending the benefits beyond the high street to better connect local amenities
- longer-term aspirations, including but not limited to looking how to reduce the vehicle dominance in Front Street or the adoption of private frontages

An accessible mix of engagement methods were used to allow for the greatest reach into the community, including in person public meetings/drop-in events, stakeholder meetings and online survey, plus paper-based format.

The community response was tremendous and generated 900 completed surveys, and more than 5,000 comments to be analysed.

The Executive report in July 2024 included a detailed summary of the engagement feedback received to inform the high level principles and next steps for the project.

**Consultees:****Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 08/10/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of results received from the consultation to

introduce residents' priority parking restrictions within the Heslington Road area to be known as R66 Wellington Street

**Description:** Purpose of Report: To ask the Executive Member for Transport to consider the results received following a consultation to introduce a new residents parking scheme which, if progressed to implementation, would be known as 'R66 Wellington Street'.

The Executive Member will be asked to: Approve the officer recommendation to take no further action for the whole area due to the limited responses received or progress to legal advertisement to introduce restrictions on Belle Vue Terrace only as this reached the threshold of percentages in favour.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Annemarie Howarth

annemarie.howarth@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Each property within the proposed new boundary area were sent information relating to the proposal to introduce a new residents parking scheme and asked to return a ballot sheet with their preference on if they wish to be included within a ResPark scheme and the preferred times/days of operation.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 08/10/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Mansfield Street TRO consultation

**Description:** Purpose of Report: To consider any representations received following the consultation to implement parking restrictions on Mansfield Street.

The Executive Member will be asked to: Consider the representations received from residents and to approve the officer recommendations within the report.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Geoff Holmes, Traffic Projects Officer

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The proposal was advertised in the York Press, locally on street with Notice of Proposals and letter drops to adjacent properties. Ward Councillors were also notified of the proposal. Consultees : Residents and local Ward Councillors

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 08/10/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Stockton Lane/Seymour Grove TRO consultation

**Description:** To consider the previously deferred decision on implementation of restrictions on Stockton Lane. The Executive Member will be asked to consider the representations received from residents and to approve the officer recommendations within the report.

**Wards Affected:** Heworth Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Geoff Holmes, Traffic Projects Officer

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Residents, local Ward Councillors and Parish Councils

**Process:** The items proposed following approval at a public decision session with the Executive Member were advertised on 10th November to 1st December 2023. The proposals were advertised in the York Press, locally on street with Notice of Proposals and letter drops to adjacent properties. Ward Councillors and Parish Councils were also notified of all proposals. Further consultation with a resident was undertaken following an objection received at the public decision session on 28th May 2024 to discuss their concerns and consider alternative options.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Transport

**Meeting Date:** 08/10/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Proposed diversion and upgrade of public footpath Acaster Malbis 3

**Description:** For the Executive Member for Transport to decide whether a to make a diversion order to move public footpath Acaster Malbis 3 on to a new alignment and upgrade the footpath to bridleway. The Executive Member will be asked to authorise the making of a public path order to divert public footpath Acaster Malbis 3 and upgrade it to bridleway.

**Wards Affected:** Bishopthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** 28 day consultation with members, land owners, user groups and other interested parties.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 10/10/24

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Youth Justice Service Plan

**Description:** Purpose of Report: The Youth Justice Service are required to produce and submit a plan to the Youth Justice Board on an annual basis. The purpose of the plan is to outline work completed over the previous year, whilst also considering planning for the following year. The plan is created with oversight from the Youth Justice Service Management Board.

The Executive will be asked to: Note that the Youth Justice Service wish to ensure that members are aware of the plans for the service and agree to the submission.

**Wards Affected:** All Wards

**Report Writer:** Martin Kelly                      **Deadline for Report:** 30/09/24  
**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children and Education  
**Contact Details:** Martin Kelly, Corporate Director of Children's Services and Education

martin.kelly@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** York Youth Justice Service Plan

### Call-In

If this item is called-in, it will be considered by the                      04/11/24  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 10/10/24

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Community Dementia Model

**Description:**

- The purpose of this report is to approve the commissioning of a new Community Dementia Model for a period of two years (with an option to extend for three years), with the ICB as lead commissioner and City of York Council (CYC) as partner. The Community Dementia model will be contracted by the ICB with CYC as partner. This report discusses the benefits of investing in the above and risk / impact of not doing so.

The Executive will be asked to agree the funding to continue CYCs contribution to funding the new Community Dementia Model for a period of two years (with an option to extend for a further 3 years) noting

- the contract will be procured by the ICB with CYC as a partner,
- through a lead provider model and engagement with the market and to delegate to the Corporate Director of Adult Social Care and Integration (in consultation with the Head of Procurement and the Director of Governance) the authority to enter into an agreement with the ICB for the provision of the funding and to agree to the award of the resulting contract for the Community Dementia Model service by the ICB.

**Wards Affected:** All Wards

**Report Writer:** Katie Brown      **Deadline for Report:** 30/09/24  
**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care  
**Lead Director:** Corporate Director of Adult Services and Integration  
**Contact Details:** Katie Brown, Contracts Manager - Commissioning & Contracts

katie.brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Engagement around future service delivery was undertaken. An online survey was sent to social workers and local area coordinators asking their views on gaps in community provision

that are most important for the residents that are either supported by Adult Social Care (ASC) in their own homes or those who are supported by Local Area Coordinators in the community which would enable our residents to stay as independent as possible for as long as possible.

Age Friendly York Operation Group was attended by the Commissioner.

Customer feedback from the current Provider of community services.

Consultees: Social workers, Local Area Coordinators, Age Friendly York Operation Group, Customers who use current provision.

**Consultees:**

**Background Documents:** Community Dementia Model

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 10/10/24

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Community contracts to support early intervention and prevention in Adult Social Care (ASC)

**Description:** The report asks approval to tender for 2 new services:  
a) Advice and Information Service  
b) Supporting Independence Service  
The tender process request is made to provide a prevention offer to be delivered to support Adult Social Care for individuals who need some additional support to remain in their own homes. Local authorities have a duty to prevent, reduce or delay needs for care and support (Care Act 2014 s2) for all adults including carers; this means early intervention to prevent deterioration and reduce dependency on support from others.  
The Executive will be asked to  
Recommendation: to approve the approach to commission, through a competitive tendered process, the following two services for a period of 3 plus 2 years:  
c) Advice and Information Service  
d) Supporting Independence Service  
Reason: The option proposed will comply with CYC's Contract Procedure Rules in terms of completing an open, fair, and transparent process as the market has not been approached since 2017. The procurement procedure is subject to the Light Touch Regime under the Public Contracts Regulations 2015 and will be completed as an Open Procurement Procedure.  
Reason: The provision of the Advice & Information and Supporting Independence Services ensures the Council meets the statutory duty under the Care Act 2014 through prevention and delay.

**Wards Affected:** All Wards

**Report Writer:** Katie Brown

**Deadline for Report:** 30/09/24

**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care

**Lead Director:** Corporate Director of Adult Services and Integration

**Contact Details:** Katie Brown, Contracts Manager - Commissioning & Contracts

katie.brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Engagement around future service delivery was undertaken. An

online survey was sent to social workers and local area coordinators asking their views on gaps in community provision that are most important for the residents that are either supported by Adult Social Care (ASC) in their own homes or those who are supported by Local Area Coordinators in the community which would enable our residents to stay as independent as possible for as long as possible.

Age Friendly York Operation Group was attended by the Commissioner.

Customer feedback from the current Provider of community services.

Consultees: Social workers, Local Area Coordinators, Age Friendly York Operation Group, Customers who use current provision.

**Consultees:**

**Background Documents:** Community contracts to support early intervention and prevention in Adult Social Care (ASC)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/09/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 10/10/24

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Granting consent for York and North Yorkshire Combined Authority Borrowing Powers

**Description:** Purpose of Report: To seek consent to the making of regulations by Central Government to provide the Council with borrowing powers in line with the Devolution Deal and Scheme which were subject to public consultation.

The Executive will be asked to: Consent to the making of the Regulations.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision as this is an urgent item following discussions with Central Government and is awaiting their timescale for passing the relevant regulations.

This decision will not be subject to the call-in process as in accordance with article 11.8 of the Council's Constitution:

"The call-in procedure shall not apply where the decision being taken is urgent. A decision will be considered urgent if any delay likely to be caused by the call-in process would, for example, seriously prejudice the Council's or the public's interests. The record of the decision, and notice by which it is made public shall state whether in the opinion of the decision making person or body, the decision is an urgent one together with the reason for urgency, and therefore not subject to call-in".

**Wards Affected:** All Wards

**Report Writer:** Bryn Roberts

**Deadline for Report:** 26/09/24

**Lead Member:** Leader of the Council and Executive Member for Policy, Strategy and Partnerships

**Lead Director:** Director of Governance and Monitoring Officer

**Contact Details:** Bryn Roberts, Director of Governance (Monitoring Officer)

bryn.roberts@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

As part of the original process in publishing a Scheme for the Devolution Deal, it was specifically mentioned that the Council would seek additional borrowing powers (outside of transport and Police, Fire and Crime Commissioner's functions). This underwent public consultation and the Devolution Deal was subsequently approved. This decision seeks to give Government consent for it to pass the relevant Regulations to allow the Council to borrow for all of its functions. The North Yorkshire Mayoral Combined Authority and North Yorkshire Councils will also be asked to give their consent.

**Consultees:**

**Background Documents:** Granting consent for Regulations to allow the Council to have extended borrowing powers

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate  
Emergency

**Meeting Date:** 15/10/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Food Service Plan 2024-2025

**Description:** This report seeks approval for the council's Food Service Plan for 2023-24 in compliance with the requirements of the Food Law Code of Practice. The Executive Member will be asked to approve the report and in doing so provide the appropriate Member oversight of the plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Matthew Pawson, Public Protection Manager (Investigations and Compliance)

Matthew.Pawson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** N/A – the plan accords with the specific guidelines prescribed in the Food Law Code of Practice

**Consultees:**

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/08/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate Emergency

**Meeting Date:** 15/10/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Green Streets tree planting proposals 2024/25.

**Description:** Purpose of report: In 2022, officers undertook an opportunity mapping exercise (with the help of external consultant landscape architects) to find suitable sites for new tree planting within York's urban areas.  
The Council Plan contains a commitment plant 4,000 trees within York's urban area in response to the declared climate and nature emergencies.  
Thirteen sites were planted in 2023/24 with c2,500 trees putting the council well on the way to achieving its goal. These sites were fully funded by external grant, including 3yrs maintenance.  
A further 47 sites, mainly council owned land, are now being considered for planting in 2024/25.

The report seeks in-principle approval to progress these sites towards delivery subject to relevant external consultation and successful external funding bid.

The action date for this item has been changed to 15 October 2024 as we are awaiting a final report from our consultants on site suitability and potential constraints which will need to be reviewed and consulted on internally. This report will be submitted on 30 August, which would not allow us to meet the deadline for publishing papers ahead of the Executive Member Decision Session on 17 September 2024.

**Wards Affected:** Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby and Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Huntington and New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Emergency

**Lead Director:**

Interim Director of City Development

**Contact Details:**

Shaun Gibbons, Head of Carbon Reduction, Paul McCabe

shaun.gibbons@york.gov.uk, paul.mccabe@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The majority of the sites were identified following a 'call for sites' in 2022, followed by detailed feasibility assessment.

Internal consultation has been held with CYC archaeology, ecology, arboralist, Public Realm, Highway Assets and Regulation.

Approved sites will be subject to external consultation where required.

**Consultees:****Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Economy and Culture

**Meeting Date:** 22/10/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Strategic Plan 2024-2025

**Description:** To agree the strategic priorities for the coming year as part of our governance to meet Ofsted requirements and the scrutiny of oversight from our executive member. The Executive Member will be asked to approve our strategic aims for the year.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Deputy Leader of the Council and Executive Member for Economy and Culture

**Lead Director:** Director of Housing and Communities

**Contact Details:** Angela Padfield, Head of York Learning

angela.padfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The strategic plan is based on already approved strategies and the accountability agreement which has also already been approved. Therefore there is no need for further consultation.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/09/24



## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:** 13/11/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Proposal to Introduce a citywide Public Space Protection Order (PSPO) to cover: Street Urination & Defecation, Dog Fouling & Control

**Description:** Purpose of Report:

- To seek agreement in principle for introduction of the PSPO.
- To provide the rationale and evidence base for the request.
- To seek approval to progress to the consultation stage of the PSPO implementation procedure.

The Executive Member will be asked to:

- Agree in principle to the introduction of the PSPO.
- Approve progress to the consultation stage of the implementation procedure.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Tanya Lyon

tanya.lyon@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** If the Executive Member approves progression to the consultation stage. This will include: Public 28-day survey on the CYC website, and consultation with the individuals/organisations listed.

**Consultees:** Chief Constable, North Yorkshire Police  
Deputy Mayor (OPFCC)  
Ward & Parish Councillors  
Community representatives  
Local dog owner-related organisations

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

02/12/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 2

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 04/11/24  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 2

### Call-In

If this item is called-in, it will be considered by the      02/12/24  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 2

**Description:** Purpose of Report: To present details of the overall finance and performance position.

**Wards Affected:** Members will be asked to note the report.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 04/11/24  
Debbie Mitchell

**Lead Member:** Executive Member for Finance, Performance, Major Projects,  
Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell,  
Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 2

### Call-In

If this item is called-in, it will be considered by the **02/12/24**  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury management 2024/25 mid-year review & Q2 prudential indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

**Wards Affected:** Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 04/11/24  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury management 2024/25 mid-year review & Q2 prudential indicators

### Call-In

If this item is called-in, it will be considered by the      02/12/24  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/11/24

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Youth Strategy

**Description:** Purpose of Report: The report provides an update on plans to develop a Youth Strategy for the City and seeks the Executive's approval of the strategy. The purpose of the strategy is to develop a new local landscape of how the council and providers of youth services work in partnership to meet the needs of young people and reflecting revised statutory guidance on youth offers.

The Executive will be asked to: Agree the Youth Strategy.

The original action date for this item was 10 October 2024. The date for this item has changed in order to continue co-production engagement with Youth Partnership members, to develop the priority activities to deliver the Strategy, and to consider feedback from Scrutiny Committee engagement.

**Wards Affected:** All Wards

**Report Writer:** Niall McVicar, Joe Micheli      **Deadline for Report:** 04/11/24

**Lead Member:** Executive Member for Children, Young People and Education, Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Children and Education, Pauline Stuchfield, Directorate of Housing and Communities, Martin Kelly

**Contact Details:** Niall McVicar, Joe Micheli, Head of Communities

niall.mcvicar@york.gov.uk, joe.micheli@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The development of the strategy has been carried out in consultation with the York Youth Network and York Youth Council.

Consultees:  
York Youth Network  
York Youth Council

**Consultees:**

**Background Documents:** Targeted Youth Provision 656pm.pdf  
York Youth Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/12/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Meeting Date:** 21/11/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 14 New Lane: Proposal to incorporate the land back into West Bank Park, Acomb

**Description:** Purpose of Report: 14 New Lane was until the 1980's the West Bank Park parkkeepers' accommodation. In the early 1990's the current boundary fence was erected reinforcing its separation from rest of park.

During the 1990s and 2000's it was used by Housing Association tenants. After which the property was unoccupied until 2016 when a major fire seriously damaged the building resulting in its partial demolition.

Following the fire, a payment was received from the council insurers which has been used to fund site safety and clearance. Demolition should be completed later this summer.

The report will seek approval to incorporate the land upon which 14 New Lane stood into West Bank Park following final site clearance and allocate any remaining insurance budget to projects within West Bank Park such as improving the toilets, creating a fully accessible toilet, and/or improving play equipment.

The Executive Member will be asked to:

- i. Incorporate the land upon which 14 New Lane stood into West Bank Park.
- ii. Allocate any remaining insurance budgets to projects within West Bank Park.

Executive Members for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion in consultation with Executive Members for Environment and Climate Emergency will make the decision.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:**

Director of Transport, Environment and Planning

**Contact Details:**

Dave Meigh

dave.meigh@york.gov.uk

**Implications**



**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Written submission

**Consultees:** Ward Members  
Council departments  
Friends of West Bank Park

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

30/09/24

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:** 04/12/24

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Planning Protocol

**Description:** To approve a protocol that outlines the Streamlining and codifying planning processes, to understand planning changes and requirements agreed by the North Yorkshire chamber of commerce planning forum and City of York Council Planning department. The Executive Member will be asked to agree to apply and publish the Protocol

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Director of Transport, Environment and Planning

**Contact Details:** Becky Eades, Head of Planning and Development Services

becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/12/24

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Homelessness & Rough Sleeper Strategy 2024-29

**Description:** Purpose of Report: The report will present to Executive the Homelessness & Rough Sleeper Strategy for 2024-29. The Strategy will guide work in this area for the following five years and will seek to enlist partners, stakeholders and citizens in a plan to make homelessness rare, brief and non-recurring.

The Executive will be asked to:

- i. Approve the Homelessness & Rough Sleeper Strategy for 2024-29.
- ii. Establish a multi-agency governance board to help guide the Strategy.
- iii. Authorise the Director of Housing and Communities and the Corporate Director – Adult Social Care and Integration, to work with partners on service re-design and service transformation, moving to a Housing First approach.
- iv. Authorise Director of Housing and Communities to work with partners to increase the supply of suitable accommodation to help meet demand.
- v. Authorise Director of Housing and Communities and the Corporate Director – Adult Social Care and Integration, to develop a preventative approach and services.

**Wards Affected:** All Wards

**Report Writer:** Andrew Bebbington **Deadline for Report:** 28/11/24

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Adult Services and Integration, Director of Housing and Communities

**Contact Details:** Andrew Bebbington, Housing Development Co-ordinator

andrew.bebbington@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** Partner, stakeholder, staff, service user and citizen engagement

is underway and will continue through the autumn. The outcome of this engagement will influence and shape the Strategy that is presented to Executive in December 2024. Consultees:

Primary Care - representing GPs

TEWV - Mental Health Services

Integrated Care Board (ICB)

Public health including addiction services

Police

Probation

Corporate Parenting Board

Adult Services Boards bringing Health & Social Care together

Staff working in hostels and support services and neighbourhood co-ordinators

Registered Social Landlords

University / Centre for Housing Policy

North Yorkshire homelessness & mental health connection group

Mappa operational group

York Council for Voluntary Service

Tang Hall Smart

Domestic Abuse Housing Alliance

Tenants Panel

Changing Lives

Salvation Army

Restore

CareCent including Lived Experience

SASH

Peaseholme Charity

Community Safety Hub

NYC City Centre contact

LIFE

Community Links

Community based churches and other organisations working with single homeless people

.. and others

**Consultees:**

**Background Documents:** Homelessness & Rough Sleeper Strategy 2024-29

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/01/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance Monitor 3

**Description:** Purpose of Report: To present details of the overall finance and performance position.

Members will be asked to note the report.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, Debbie Mitchell      **Deadline for Report:** 03/02/25

**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Update Monitor 3

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, recommend to Full Council any changes as appropriate.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Update Monitor 3

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Quarter 3 Prudential Indicators

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Quarter 3 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the      03/03/25  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Budget 2025/26 to 2029/30

**Description:** Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Budget 2025/26 to 2029/30

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement 2025/26 - 2029/30

**Description:** Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members will be asked to: Recommend the strategy to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement 2025/26 - 2029/30

### Call-In

If this item is called-in, it will be considered by the      03/03/25  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Financial Strategy 2025/26

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members will be asked to: Recommend the proposals to Full Council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2025/26

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/03/25

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/01/25

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital & Investment Strategy

**Description:** Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Members will be asked to: Recommend the strategy to full council.

This item was originally due to be received by the Executive on 13 February 2025, but has been brought forward to the 23 January 2025 in order to fit with budget timelines.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/25  
**Lead Member:** Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital & Investment Strategy

### Call-In

If this item is called-in, it will be considered by the      03/03/25  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Sale of Former Tang Hall Library

**Description:** Purpose of Report: The report provides an update regarding the previously approved land disposal of the Tang Hall Library site to a community group to develop supported housing and seeks to amend the wording of the previous Executive approval.

The Executive Member is asked to: Approve the disposal of Tang Hall Library site at the open market value with an amended restrictive covenant for the land to be used for housing, and to delegate authority to the Director of Housing and Communities (in consultation the Director of Governance) to agree the terms of the disposal and enter into the resulting agreement(s).

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision due to a delay in the internal governance decision making process. It is necessary to progress the land sale in a timely manner with the community group to expediate the delivery of supported housing.

This item was originally due to be considered on 9 October 2024 but has been withdrawn following ongoing discussions on the land sale with community group members.

**Wards Affected:** Heworth Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing, Planning and Safer Communities

**Lead Director:**

Director of Housing and Communities

**Contact Details:**

Sophie Round

Sophie.Round@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The project has been subject to consultation with the community group, Heworth Ward Councillors and Adult Social Care teams.

Consultees:  
Adult Social Care commissioning  
Heworth Ward Councillors  
City of York Legal team

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: